



KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

WORK SESSION

TUESDAY, SEPTEMBER 13, 2016

BUSINESS/LEGISLATIVE MEETING

TUESDAY, SEPTEMBER 20, 2016
7:00 PM

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

September 13, 2016 – Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- **Summer Food Program Recognition**
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

September 20, 2016 – Business/Legislative Meeting

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

September 20, 2016

Ms. Patricia Ann Shaw

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Work Session Minutes of August 9, 2016, and the Business/Legislative Minutes of August 16, 2016.

II. ADMINISTRATIVE EMPLOYEE COMPENSATION AND PERFORMANCE PLAN (ACT 93)

It is recommended that the Board approve the *Administrative Employee Compensation and Performance Plan (Act 93)*, effective July 1, 2016 through June 30, 2019.

FOR INFORMATION ONLY

- | | |
|---|---|
| I. Parkway West Career and Technology Center Report | <i>Ms. Annie Shaw</i>
<i>Mr. Donald Howard - Alternate</i> |
| II. SHASDA Report | <i>Ms. Raeann Lindsey</i> |
| III. Golden Wings Foundation, Inc. Report | <i>Mr. Donald Howard</i> |
| IV. PSBA/Legislative Report | <i>Mr. Donald Howard</i> |
| V. Castle Shannon Borough Council Minutes | <i>(Available Online)</i> |
| VI. Dormont Borough Council Minutes | <i>(Available Online)</i> |
| VII. Green Tree Borough Council Minutes | <i>(Available Online)</i> |

VIII. EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

September 20, 2016

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. PROJECT SUCCEED CONTRACT – PROGRAM DIRECTOR 2016/2017

The Administration recommends that the Board approve the *Project Succeed Contract for Employment* of Joel Vanucci as Program Director for the 2016/2017 school year.

II. REMOVAL OF POLICY

In compliance with *Board Policy No. 003: Functions*, it is recommended that the Board abolish the following policy:

- **Board Policy No. 429: *Substitute Compensation***

III. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference request:

Dr. William Stropkaj	Harvard Graduate School of Education's	\$2,900.00
Dr. Shannon Varley	Project Zero – "Making Innovating Learning"	(\$725.00 each)
Aaron Smith	Pittsburgh, PA	
Brian Werner	Quaker Valley Middle School	
	May 12-13, 2017	

EDUCATION REPORT

September 20, 2016

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. UNUSABLE AND UNNECESSARY TEXTBOOKS

The Administration recommends declaring the following textbooks unusable and unnecessary:

<u>Textbook</u>	<u>Publisher</u>	<u>Copies</u>
1. Elements of Literature	Holt 2005	150
2. Literature	Prentice Hall 2005	70 each – Grades 6 & 7
3. Middle School Math Course 1	Holt 2004	110
4. Middle School Math Course 2	Holt 2004	200
5. Pre-Algebra	Holt 2004	214

For Information Only

Dr. Varley is currently working on selling any books if possible; if the books cannot sell, they will be used for internal projects, recycling, or donated to a good cause.

PUPIL PERSONNEL REPORT

September 20, 2016

Dr. William Stropkaj

BOARD ACTION REQUESTED

I. MEDPRO WASTE DISPOSAL, LLC

The Administration recommends that the Board approve MedPro Waste Disposal, LLC to secure the collection, transportation, treatment and disposal of all regulated medical waste (except non-conforming waste) at a cost of \$160.00 every six (6) months.

PERSONNEL REPORT

September 20, 2016

Mr. David Hommrich, Chairperson

BOARD ACTION REQUESTED

I. APPOINTMENTS

1. Professional Employee

In compliance with *Board Policy No. 850 – Employment of District Staff*, and the *Keystone Oaks Education Association Agreement 2011-2016*, the Administration recommends the employment of:

Valerie Moore

Third Grade-Myrtle Elementary School

August 25, 2016

Salary-\$43,500.00 (M, Level 16)

2. Long-Term Substitute

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, the Administration recommends the employment of:

Kaitlin Hensel

Kindergarten – Myrtle Elementary School

Salary – \$43,000.00 (B+24, Level 16) (Prorated)

Effective – September 1, 2016

3. Cyber School Program

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016*, it is recommended that the Board approve the following individuals as Cyber School teachers for the 2016/2017 school year:

Jennifer Bogdanski

English

Mark Elphinstone

Special Education

Ken Hustava

Physical Education

Joshua Kirchner

Mathematics

Joan Young

Social Studies

Allyson Becker

Science

The range of pay is between \$27.83 and \$44.12 per period based on years of service to the District.

4. Project Succeed

It is recommended that the Board approve the following individual as a Project Succeed instructor for the 2016/2017 school year:

Annamarie Wyland Science

5. Recall of Furloughed Paraprofessionals

It is recommended that the Board approve the recall from furloughed status of the following paraprofessionals as of the date indicated:

<u>Name</u>	<u>Return Date</u>
Christine Casto	August 29, 2016
John Foster	September 12, 2016
Karen MacKay	To Be Determined
Sherri Welsh	September 12, 2016

6. Substitute Custodians

In compliance with *Board Policy No. 505- Employment of Substitute and Short-Term Employees and the Keystone Oaks Service Employees International Union Agreement 2009-2017*, it is recommended that the Board approve the following individuals as substitute custodians pending receipt of all required legal documents and clearances at a pay rate of \$10.50 per hour:

Daniel Amman	Effective August 23, 2016
Edward Keating	Effective August 8, 2016
Thadeus Weitershausen	Effective August 23, 2016

7. Food Service Personnel

In compliance with *Board Policy No. 850 – Employment of District Staff*, it is recommended that the Board approve the following individuals as Food Service employees pending receipt of all required legal documents and clearances, for the 2016/2017 school year:

<u>Name</u>	<u>School</u>	<u>Hourly Wage</u>
Tina Blodgett-Darr	Middle School	\$ 9.00
Amy Jo Dietz	Middle School	\$ 9.00
Carole Salvato	High School	\$ 9.00

8. Athletic Coaches

In compliance with the *Keystone Oaks Education Association Agreement 2011-2016, Keystone Oaks Educational Association 2011-2016, Article XXVIII, Section B – Athletic Positions and Compensation*, it is recommended that the Board approve the following individuals as coaches for Fall sports, pending receipt of all legal documents and clearances, for the 2016/2017 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
John McCarthy	Boys Soccer Assist. Varsity Coach	\$3,270.00
Donda Snell	KOMS Volleyball Coach	\$2,455.00
David Cortez	Football Coach	Volunteer

9. Approval of Activities - Sponsors and Stipends

In compliance with the *Keystone Oaks Educational Association 2011-2016, Article XXVIII, Section C – Activities Positions and Compensation*, it is recommended that the following individuals be approved as sponsors for the 2016/2017 school year:

<u>Employee</u>	<u>Position</u>	<u>Compensation</u>
Michelle McSwigan	Academic Competition	\$1,300.00
OPEN	Adventure Club	\$1,100.00
Heather Hakos-Hruby	Art Club	\$1,100.00
William Eibeck	Auditorium Director	\$2,650.00
Shane Hallam	Auditorium Director	\$2,650.00
OPEN	Best Buddy Club – MS	\$1,100.00
Joyelle Galiszewski	Best Friends Club	\$1,100.00
William Eibeck	Choir (Chorus)	\$1,100.00
William Eibeck	Concert Band	\$1,100.00
William Eibeck	Marching Band	\$4,700.00
Diana Vitenas	Environmental Club-HS	\$1,100.00
Kelly Connolly	Forensics – High School	\$3,050.00
Judith Copenheaver	Forensics – High School	\$3,050.00
Kelly Connolly	Forensics – Middle School	\$3,050.00
Julie O’Mara	French Club	\$1,100.00
Beth Smith	Future Business Leaders	\$1,650.00
Rebekah Brooks	GSA Club	\$1,100.00
Linda Celli	HS Yearbook	\$2,950.00
Beth Smith	Junior Class	\$1,100.00
Kim Smykal	Keynote	\$1,650.00
Teresa Limerick	KOTV Video Club	\$1,100.00
Josh Kirchner	Math Club	\$1,100.00
Judi Fritz	Medical Careers	\$1,100.00
OPEN	MS Musical	\$2,325.00
Lisa McMahon	MS Outdoor Environment	\$1,100.00

Sarah Hardner	MS Yearbook	\$1,100.00
Amy Torcaso	MS Yearbook	\$1,100.00
Nancy Kraemer	Modern Dance	\$1,100.00
Suzanne Deemer	National Honor Society	\$1,100.00
Jessica Dobson	Odyssey of the Mind	\$3,050.00
Kelly Connolly	Pep Club	\$1,100.00
Madeline Kay	PJAS – High School	\$2,950.00
OPEN	PJAS Assistant	\$1,650.00
Ben Stewart	PJAS – Middle School	\$3,050.00
Nancy Kraemer	SADD	\$1,100.00
Michelle McSwigan	Science Club	\$1,100.00
Beth Smith	Senior Class/Prom	\$1,100.00
Lisa Forlini	Spanish Club	\$1,100.00
William Eibeck	Stage Crew	\$1,100.00
Nick Kamberis	Strength Club	\$1,100.00
Jennifer Tom	Students-In-Action	\$1,300.00
Joan Young	Student Senate	\$1,100.00
Michael Magri	Technology Club	\$1,100.00
Nancy Kraemer	Varieties	\$2,950.00
Paul Kirsch	Young Marines	\$ 550.00
Bettina Radcliff	Young Marines	\$ 550.00

Bus Duty

Michael Magri	Middle/High School – AM	\$1,350.00
Dennis Sarchet	Middle/High School – AM	\$1,350.00
Andrew Bocchicchio	Middle/High School – AM	\$1,350.00
Shane Hallam	Middle/High School – AM	\$1,350.00
Steve McCormick	Middle/High School – AM	\$1,350.00
Jen Bogdanski	Middle/High School – PM	\$1,350.00
Cynthia Soberg	Middle/High School – PM	\$1,350.00
Michele Lowers	Middle/High School – PM	\$1,350.00
Diana Vitenas	Middle/High School – PM	\$1,350.00
Bill Opperman	Aiken Elementary	\$ 675.00
Jennifer Watenpool	Aiken Elementary	\$ 675.00
Lori DeMartino	Dormont Elementary	\$1,350.00
Patricia Peterson	Dormont Elementary	\$1,350.00
Kristie Rosgone	Myrtle Elementary	\$1,350.00
Lauren Obringer	Myrtle Elementary	\$1,350.00
Matthew Paradise	Myrtle Elementary	\$ 900.00
OPEN	Myrtle Elementary	\$ 450.00

10. Keystone Oaks Recreational Swim Program Staff

It is recommended that the Board approve the following individuals for the Keystone Oaks Recreational Swim Staff at the rates listed below for the 2016/2017 school year: Instructor (I), Supervisor (S), Guard (G)

Rachel Constantini	(I,G)
Joanne Dressler	(I)
Kaitlin Flaherty	(I,G)
Maria Lydon	(I,G)
Michael Lydon	(I,G)
Jacob Maley	(I,G)
Tom McMullen	(I,S,G)
Ben Morton	(I,G)
Austin Oleksak	(I,G)
Lori Oleksak	(I,S,G)
Jakeb Pagesh	(I,G)
Jana Pahler	(I,S,G)
Janet Russo	(I,S,G)
Amy Torcaso	(I,S,G)
Gabrielle Wockenfuss	(I,G)

Pay Rates

- Water Aerobics Instructors \$20.00/hour
- Adult Supervising Instructors \$14.00/hour
- Instructors with Water Safety Training \$10.00/hour
- Student Instructors without Water Safety Instruction \$7.25/hour
- Adult Program Supervisor \$10.00/hour
- Lifeguards \$7.25/hour

FINANCE REPORT

September 20, 2016

Mrs. Theresa Lydon, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

- | | |
|----------------------|-----------------------|
| A. General Fund | <i>To Be Provided</i> |
| B. Risk Management | <i>To Be Provided</i> |
| C. Food Service Fund | <i>To Be Provided</i> |
| D. Athletics | <i>To Be Provided</i> |
| E. Renovations | <i>To Be Provided</i> |

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2016 – 2017 BUDGET to ACTUAL / PROJECTION
To Be Provided

ACCT	DESCRIPTION	2016-2017 BUDGET TOTAL	2016-2017 AUGUST ACTUAL	MONTH END + ESTIMATED PROJECTION	OVER (UNDER) BUDGET
Revenue					
6000	Local Revenue Sources				
7000	State Revenue Sources				
8000	Federal Revenue Sources				
Total Revenue					
Expenditures					
100	Salaries				
200	Benefits				
	Professional/Technical				
300	Services				
400	Property Services				
500	Other Services				
600	Supplies/Books				
700	Equipment/Property				
800	Other Objects				
900	Other Financial Uses				
Total Expenditures					
Revenues exceeding Expenditures					

II. BANK BALANCES

To Be Provided

BANK BALANCES PER STATEMENT AS OF AUGUST 31, 2016

	DATE BALANCE
GENERAL FUND	
FNB BANK	
PAYROLL (pass-thru account)	
FNB SWEEP ACCOUNT	
PLGIT	
PSDLAF	
INVEST PROGRAM	
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CAFETERIA FUND	
FNB BANK	
PLGIT	
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CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	
PLGIT - GENERAL ACCOUNT	
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18	
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RISK MANAGEMENT FUND/TAX REFUNDS	
FNB BANK	
GRAND TOTAL	
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TRANSPORTATION REPORT

September 20, 2016

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. TRANSPORTATION

It is recommended that the Board approve the Transportation Program for the 2016/2017 school year as presented in the Transportation Booklet.

Program

Company

Exceptional Children and Act 372

First Student Transit

Port Authority Transit

Regular District Transportation

Matthews Bus Company

Parent Contracts

II. PORT AUTHORITY AGREEMENT

It is recommended that the Board approve the Agreement between Port Authority Transit and the Keystone Oaks School District to provide monthly bus passes in the amount of \$97.50 per pass for Zone 1 for the 2016/2017 school year.